

Referring a Student for Evaluation

Evaluation for Springfield Public Schools gifted programs is an open process. Parents/guardians, teachers or other school personnel, and student self-referrals are accepted. In many cases, referrals are a combination of these. The evaluation process occurs at various times during the year and involves the following steps:

1. Referral form submitted to the Phelps Center.
2. A Phelps Center secretary will contact the parent/guardian to schedule a time for evaluation during the open testing window.
3. A parent/guardian will bring the referred student to the Phelps Center for an IQ assessment with a district test examiner.
4. Assessment results from the evaluation will be mailed to parent/guardian along with a determination of placement.

Parents/guardians who receive notice of their student not qualifying for gifted services may request a review of the evaluation process. The Gifted Education Director, and/or designee, will review the student's test and meet with the parents/guardians to assist in interpreting the student's assessment results and answer questions relating to the evaluation process.

Assessment protocol requires one year between tests. Students who do not qualify for placement have the option of repeating the above process after one year has lapsed. After a second evaluation is completed and placement decisions have been determined, the opportunity for additional evaluations is closed. Because of this, parents should carefully think about the appropriate time to submit a second referral.

**Summary of Evaluation
Springfield Public Schools
Phelps Center for Gifted Education**

934 S. Kimbrough, Springfield, MO 65806
417-523-3300

____/____/____
Date

Student Name

Grade

School

Examiner

**Evaluation Instrument - WISC V
General Ability Index (GAI) Score**

Range of WISC-V Scores for Gifted Services

90 – 109

A score between 90 and 109 is in the average range.

110 – 124

A score between 110 and 124 is in the high average range.

125 and above

A score of 125 or above qualifies for gifted education services within the WINGS program.