



**Kodiak Island Borough School District
722 Mill Bay Road
Kodiak, Alaska 99615**

Dear Parents and Guardians,

First and foremost, thank you for partnering with your child's teacher during this time of uncertainty. The relationships that we have with our families is essential to helping all of us get through this unprecedented time. KIBSD is here to support you and your family in any way that we can. Attached are some documents to assist you with this transition.

In this envelope is your child's iPad that will be used to share information with your child's teacher, assist with safe supplemental activities and instruction, and support you in ideas on how to best work with your child while at home.

We have set up a resource site for you on our main KIBSD page titled Online Learning. This link will take you to online learning tips for students and families, digital resources, frequently asked questions, technology assistance and updated information on COVID 19.

<https://www.kibsd.org/Page/1780>

The iPad User Guide is on your child's iPad in the iBook app. This guide will help you with many of the questions you may have. If you still have questions the link above will take you directly to our technology department who will be standing by to assist you.

There are some very important things that you need to keep in mind when your child is on his or her iPad at home. KIBSD has installed filtering software to help protect our students, however, you are encouraged to monitor your child's use at all times. Attached is more information on how to keep your child safe while using technology in the home.

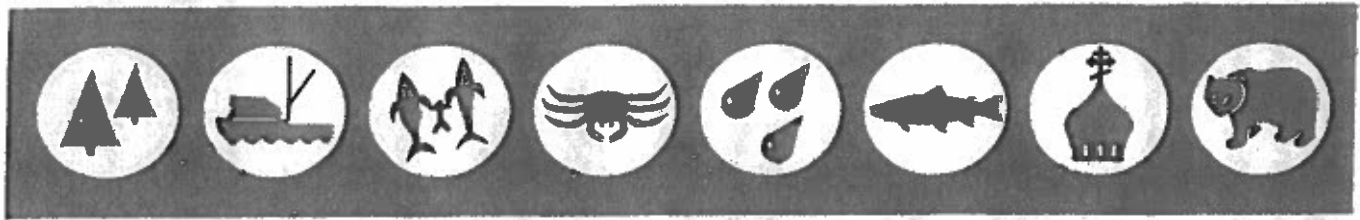
The KIBSD Technology Department will be collecting iPads prior to the end of the school year. More information will be shared with you as we get closer to May 29th.

If your family leaves the district prior to the end of the year, please call the Central Office at 486-7550 to arrange for a drop off or pick up of your child's iPad.

If you have any question or concerns, please contact your child's teacher or building administrator. If there are further questions, you can call the Central Office for assistance as well.

Thank you for all you are doing during this school closure and remember we are here to support you and your child the best we can. Do not hesitate to reach out for support.

KIBSD Staff



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Students will be RESPONSIBLE with their iPad

- I will be a responsible user of my iPad; know where it is at all times, charge my iPad's battery daily, never leave it unattended, leave it in its case, and always remember to bring it to school.
- I will keep my case in good condition. I will not write on it or mark it up and keep the back window of the case clear.
- I will save and submit my work completed on the iPad, and make sure it is accessible when needed in class.
- I will download all apps required for classroom use.
- I will stay on task and use the app as directed by my teacher.
- I will return the issued iPad, case, cord and the charging block in good working condition.
- I will immediately report the theft of my device to an adult at my school, and the school will fill out a police report.
- I will immediately report any loss or damage of my device to an adult at my school.

Students will be RESPECTFUL with their iPad

- I will be respectful when using the iPad camera, and only do so when assigned by a teacher for educational purposes. I will not share, post, or email images or videos of students beyond the scope of the assignment.
- I will not attempt to bypass security settings, disassemble my iPad, remove district labels or markings, or make any modifications or repairs myself.
- I will use my iPad in ways that are appropriate, educational, and that meet KIBSD expectations and comply with the KIBSD Technology Use Agreement, both during the school day and at home.

Students will be SAFE with their iPad

- I will keep my iPad safe and in good working order.
- I will not lend my iPad to anyone.
- I will protect my iPad by keeping it in a protective case and keep all food and liquids away.
- I will keep all passcodes and passwords for my device private and never share any personal information.
- I understand that my iPad is subject to inspection at any time, without notice, and remains the property of the Kodiak Island Borough School District.

The iPad Placemat

iPad OS Edition

Sleep Button 

5 

Control Centre
 Swipe diagonally from the top right to open. A few of the functions are described below...

-  - Mirror (airplay) your device to an Apple TV
-  - Connect to WiFi
-  - Turn on bluetooth
-  - Airdrop settings
-  - Do not disturb
-  - No notifications
-  - Set a timer
-  - Record your screen
-  - Save to camera roll
-  - Lock screen orientation

6


App Quick Menu
 Long press on an app icon until a pop up menu appears

- Move and organise apps
- Access shortcuts


7

Screenshot
 Take a screenshot two ways:

1. Press the Home and Sleep buttons at the same time
2. Swipe diagonally up from the bottom right with your Apple Pencil

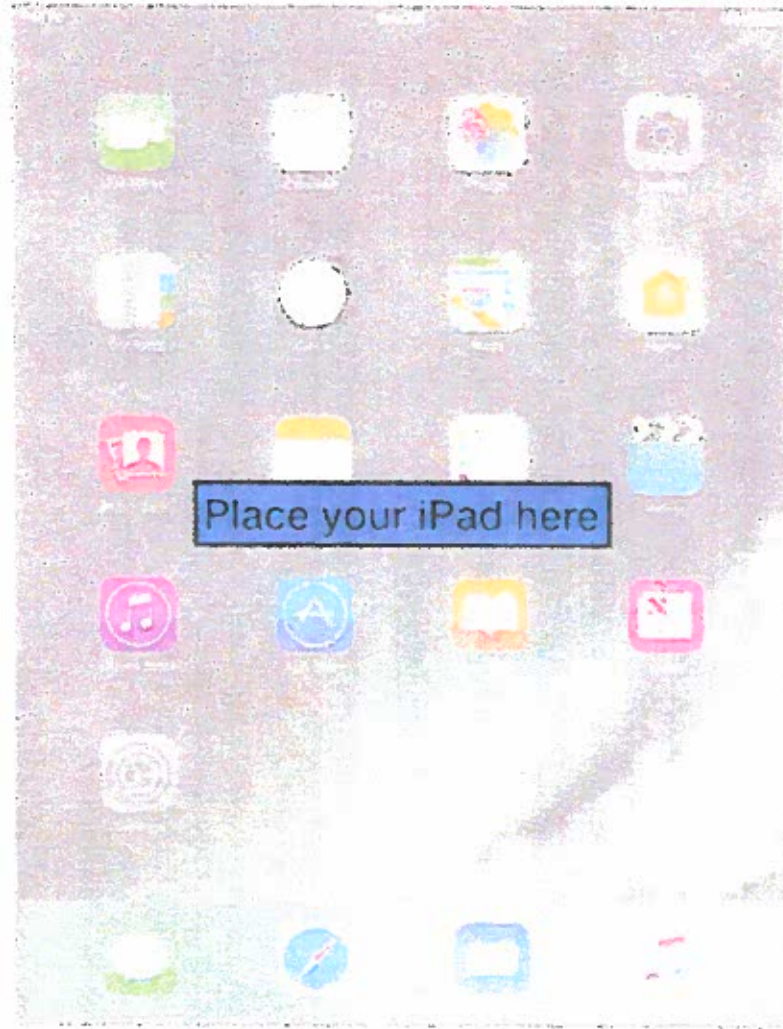
Notifications 1 
 Swipe down from the TOP of the screen shows you your notifications

App Search 2 
 Short swipe down in the MIDDLE of the screen brings up the app search bar

Siri 3 
 Long press the Home button to bring up Siri...
 "Set a two minute timer"
 "What does ___ mean?"

Switch Apps 4 
 Double press the Home button to show all your open apps.

- Swipe up on an app to close
- Open by tapping



Home Button 





**ALL KIBSD FACILITIES ARE CLOSED TO THE PUBLIC.
WE REMAIN COMMITTED TO THE KODIAK COMMUNITY DURING THIS DIFFICULT TIME.
THE BELOW CONTACT INFORMATION IS PROVIDED FOR YOUR CONVENIENCE.**

CENTRAL SERVICES:

MAIN LINE: (907) 486-7550

SUPERINTENDENT'S OFFICE:

Larry LeDoux – Superintendent
Phone: 907-486-7552
Email: larry.ledoux@kibsd.org

Beth Cole – Assistant Superintendent
Phone: 907-486-7555
Email: bc01@kibsd.org

FEDERAL PROGRAMS:

Damon Hargraves – Dir. of Federal Programs
Phone: 907-486-7573
Email: dhargraves01@kibsd.org

TECH SERVICES:

Walter Barnes– Technology Supervisor
Phone: 907-486-7587
Email: wbarnes01@kibsd.org

BUSINESS OFFICE:

Sandy Daws – Chief Financial Officer
Phone: 907-486-7557
Email: sdaws01@kibsd.org

Janette Agmata – Asst. Chief Financial Officer
Phone: 907-486-7556
Email: jagmata01@kibsd.org

WEB SITE:

www.kibsd.org

FACEBOOK:

www.facebook.com/Kibsd/

MAINTENANCE OFFICE:

Alan Beck – Facilities Director
Phone: 907-486-7476
Email: alan.beck@kibsd.org

FOOD SERVICES:

Leon Wallace - Food Service Coordinator
Phone: 907-486-7448
Email: lwallace01@kibsd.org

SPECIAL SERVICES:

Geoff Smith – Director of Special Services
Phone: 907-486-7575
Email: gsmith01@kibsd.org

Kim Saunders – Asst. Director of Special Services
Phone: 907-486-7576
Email: ksaunders01@kibsd.org

SCHOOL SITES:

East Elementary: 907-481-6500

Main Elementary: 907-486-2100

North Star Elementary: 907-481-2000

Peterson Elementary: 907-481-6400

Kodiak Middle School: 907-486-7460

Kodiak High School: 907-486-7400

Rural Schools: 907-486-7581

AKTEACH Homeschool: 907-486-7545

For more specific contact information, including email addresses, please see the KIBSD web site.



7 Steps to Good Digital Parenting

Seven simple, but still challenging steps to become a good digital parent. It is definitely a journey, like parenting itself. There is no such thing as perfection. Just good enough.



1. Talk With Your Kids

Talk early and often
Be open and direct
Stay calm

2. Educate Yourself

Search online for anything you don't understand
Try out the apps, games, and sites yourself
Explore FOSI's parenting tips and resources

3. Use Parental Controls

Set content and time limits on your kids' devices
Routinely check privacy settings on social media
Monitor your kids' use and their screen time

4. Set Ground Rules and Enforce Consequences

Discuss and sign a family safety agreement
Restrict where and when devices can be used
Remove tech privileges when rules are broken

5. Friend and Follow But Don't Stalk

Follow your kids on social media
Respect their online space and freedom
Don't flood their accounts with comments

6. Explore, Share, and Celebrate

Go online with your kids and explore their digital world
Share your own online experiences
Learn from each other and have fun

7. Be a Good Digital Role Model

Curb your own bad digital habits
Know when and where to unplug
Show your kids how to collaborate and be kind online